Information Systems Security Officer

NMC Portsmouth, Portsmouth, VA

Regular Full-Time Position

Requisition: R3E622

Complete Professional Services (CPS) is searching for an **Information Systems Security Officer** to support to the Defense Health Agency with an ongoing and coordinated Desktop to Data Center (D2D) effort to integrate and deliver IT infrastructure services. This effort enables the medical mission to be achieved through a platform that allows providers to access systems, move seamlessly, and exchange health information and medical records securely across the enterprise and with trusted partners. Qualified applicants must be detail-oriented, result-driven individuals who work well within team environments and have good interpersonal skills, as well as good client interaction skills.

Roles and Responsibilities:

- Assist in drafting "Authorization to Operate" (ATO) packages for new and existing systems.
- Provide subject matter expertise in all cyber security initiatives and help in explaining new guidance.
- The contractor shall draft documentation needed to announce new cyber security initiatives and participate building and implementing processes surrounding cyber security.
- The contractor shall, if requested, provide cyber security reports to DHA leadership, conduct scans and participate in the process to obtain ATO status for systems determined by DHA and/or MTF leadership.
- Complies with MTF cyber security program implementation plan, and ensures compliance with DHA management policies.
- Ensure compliance with data security policies and relevant legal and regulatory requirements in accordance with DHA directives and applicable Risk Management Framework (RMF) requirements.
- Ensure appropriate changes and improvement actions are implemented as required. Maintain current knowledge of authenticator management for unclassified systems.

- Ensure compliance with protection requirements, control procedures, incident management reporting, remote access requirements, and system management for all systems under scope.

Requirements:
- Experience with DoD Risk management Framework (RMF)
- Minimum one year Experience as an Information systems security Officer

Education Requirements:
- A bachelor's degree in Computer Science, Information Technology, Engineering, or equivalent.

Certifications Requirements:
- Security +

Clearance Requirements:
- DoD Secret